

# FOUNDATION COURSE

## PAPER 2: SECTION-B: BUSINESS CORRESPONDENCE AND REPORTING

### TEST -4

Max Marks: 20

Q1 – Select the suitable answer. (1 Mark each)

**1. She resembles her father**

- a) Takes off
- b) Takes after
- c) Takes in
- d) None

**2. Man of action**

- a) Full of aggression
- b) One who performs and not just talk
- c) Insubstantial person
- d) More talks than action

**3. Acid test**

- a) Difficult job
- b) Useless task
- c) Decisive test
- d) Unknown work

**4. Clouds on the horizon**

- a) A ray of hope
- b) Hopelessness
- c) A problem can be seen in future
- d) Problems are unlimited

**5. Well begun is half done**

- a) Good start is important
- b) Good ending is important
- c) Half job is easier
- d) Easier said than done

**6. Save for the rainy day**

- a) Use an umbrella
- b) Prevention is better
- c) Life is full of problems
- d) Save for difficult time

**7. It's a piece of cake**

- a) Something too sweet
- b) Easy job
- c) A small bite
- d) Little to eat

**8. Storm in a tea cup**

- a) Crave for something
- b) Drink tea often
- c) Get into quarrel
- d) Making a big issue out of a small thing

**9. Grease the palm**

- a) Treat suffer
- b) To offer bribe
- c) To swim in a deep sea

**10. Face the music**

- a) Escape from the situation
- b) Act violently
- c) Enjoy the music
- d) Face the challenges

**11. Food for thought**

- a) Incomplete information
- b) Good knowledge
- c) Uncensored words
- d) Baseless facts

**12. Sell like a hot cake**

- a) A difficult campaign
- b) Controversial marketing
- c) Good banker
- d) Fast selling

**13. To rule the roost**

- a) To dominate
- b) To be unsure
- c) To like eating chicken
- d) To be lazy

**14. A far cry**

- a) Disappoint
- b) Very different
- c) Shout loudly
- d) To break silence

**15. There is always a black sheep in the family.**

- a) Person with a bad reputation
- b) One who does not cooperate
- c) One who is always doing wrong
- d) One who lives the life of shame

**16. To beat the air**

- a) To act intelligently
- b) To make a great effort
- c) To make every possible effort

d) To make effort that are useless or in vain

**17. A cry in wilderness**

- a) A cry in vain
- b) An unpleasant situation
- c) A cry with a laughter
- d) A cry in disgrace

**18. Long for**

- a) Quarrel
- b) Yield
- c) Desire
- d) Search

**19. Out of the blue**

- a) Angrily
- b) Quietly
- c) Inexpertly
- d) Revengefully

**20. A man of straw**

- a) A man of no substance
- b) A very active person
- c) A worthy fellow
- d) An unreasonable person